**How to request your dual enrollment/college credit transcript:**

Congratulations Seniors! Graduation is just days away. During your career at Bishop Guilfoyle you may have earned college credits through our dual enrollment program. Just as your high school credits appear on your high school transcript, the college credits you earned through DE appear on a transcript from your DE college(s). **After July 1st** you will need to request your transcript be sent from the college(s) where you earned the DE credit to the college you are attending in the fall. If you were not dual enrolled in 2018-2019 but were in previous years you may request your transcript at any time.

It is also recommended that you contact the registrar’s office at the college you are attending in the fall to make certain they have received your transcript from your DE college(s) and to find out how these transferred credits will modify your college graduation requirements.

Contact the counseling office with any questions.

Please follow these links to request a transcript from our DE colleges.

**Mount Aloysius College:**

1. Go to: <http://www.getmytranscript.com>; Choose Mount Aloysius from the drop down box
* If necessary, call the Registrar at 814-886-4131 for additional help.

**Pennsylvania Highlands Community College:**

1. Go to: <http://www.pennhighlands.edu/admissions/registration/request-transcript/>
* If necessary, call the Registrar at 814-262-6439 for additional help.

**Saint Francis University:**

1. Go to: <http://francis.edu/request-a-transcript/>
* If necessary, call the Registrar at 814-472-3009 for additional help.

**Seton Hill University:**

1. Go to: <https://www.setonhill.edu/offices/registrar/transcript-requests/>
* If necessary, call the Registrar at 724-830-1010 for additional help.

**University of Pittsburgh:**

1. Go to: <https://registrar.pitt.edu/transcripts.html>
* If necessary, call the Registrar at 412-624-7635 for additional help.