December 5, 2016

Students and parents/guardians:

Attached is the information on how to enroll for dual enrollment credits through Penn Highlands Community College. The process is completed online, including payment. This is your opportunity to earn low-cost college credits that are typically transferable to other colleges and universities. For more information on dual enrollment, please visit: guilfoylecounseling.weebly.com/parents.html

Use this form to help identify your course at BG and the name of the Penn Highlands course you should enroll in:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course Number** | **Penn Highlands Course** | **Credits/****Total Cost** | **Name of BG Course** | **Teacher** |
| ACC 100 | Intro to Accting | 3/$174 | Accounting I | Querry, Nicole |
| ACC 110 | Principals of Accting  | 3/$174 | Accounting II | Querry, Nicole |

**Cost per credit**: $58.00

**Enroll online by:** February 10th, 2017

**Pay online by:** February 17th, 2017

**ACE Hotline:** Follow the directions on the following pages to apply and register for classes, if you need assistance with the process call: 814-262-6444

--You will not be able to apply for dual enrollment after the due date.—

Sincerely,

Mrs. Barkman

School Counselor